Using Zoom for Your Mediation

Your mediation will take place online, using Zoom. You do not need to create a Zoom account to attend your mediation. Please use the instructions for using Zoom to attend your mediation.

Before Your Mediation

1. Make sure you can use Zoom: You can use Zoom on your computer, tablet or phone. You will need a stable internet connection to use Zoom. If you don't have a device or don't have access to the internet, let your attorney know.
2. Download and test Zoom: If you don't already have the Zoom app on your device, download it.
3. Test assistive technology: If applicable, test assistive technology that you will use during your mediation to be sure you can use it with Zoom. This can include screen readers and voice-command software.

Day of Your Mediation

1. Locate the Zoom access information for your mediation. This can include a link, meeting ID, passcode, or phone number.
2. Log on to your mediation at least five minutes early. This will give you time to test your device's camera and microphone.

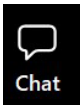
During Mediation



Turn your video on or off: Use the camera icon to turn your video on and off.



Mute or unmute yourself: Use the microphone icon to mute and unmute yourself.



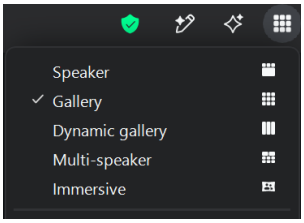
Send and read messages: Use the chat icon to send and read written messages. You can chat with everyone or specific people in your mediation.



Share your screen or documents: Use the share icon to share your screen or documents.



Start closed captions: Use the closed caption button to start closed captions.



Change your screen layout: Use the grid icon to change the way you view all the participants on screen.

Want More Help?

Please contact your attorney if you have any questions about using Zoom or need more help.